



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office MiMaRoPa Region
1680 F.T. Benitez corner Malvar Sts., Malate, Manila

REQUEST FOR QUOTATION

RFQ No.: 2021-11-1093 NP-SVP
Date: NOVEMBER 26, 2021

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
Email Address : _____
Company TIN : _____
PhilGEPS Reg. No. : _____

Sir/Madam:

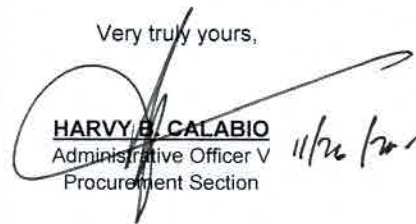
Please quote your government price/s including delivery charges, VAT or **other applicable taxes**, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non-compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are exclusive manufacturer, distributor, or agent in the Philippines for goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

Additionally, please attach copies of your **Company's Business Permit, Mayor's Permit, PhilGEPS Certificate, latest Income/Business Tax Return and Omnibus Sworn Statement**. The **Certificate of Platinum Membership** maybe submitted in lieu of the Mayor's /Business Permit and PHILGEPS Registration Number

Please accomplish and submit this form together with Annex A to DSWD - Procurement Unit at 2nd Floor 1680 F.T. Benitez corner Malvar Sts., Malate, Manila or **fax it through numbers: (02) 5336-8106 to 07 loc. 24052 or email to: lglicop@dswd.gov.ph** not later than **5:00 PM on DECEMBER 3, 2021.**

Very truly yours,


HARVY B. CALABIO
Administrative Officer V
Procurement Section

Terms and Conditions:

- Award shall be made on per: item basis total quoted price lot basis
- Price Validity shall be valid until: One Hundred Twenty (120) Calendar days
- Services shall be delivered on: 7 DAYS UPON RECEIPT OF APPROVED P.O.
- Place of Delivery: DSWD FILED OFFICE MIMAROPA (1680 F.T. BENITEZ ST. COR. MALVAR ST., MALATE, MANILA)
- Terms of Payment: within 15-30 days upon final inspection and acceptance
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable- Advice to Debit Account)
Account Name: _____ Account Number : _____
Bank Name: _____ Branch: _____
****Note: Non Land Bank of the Philippines accounts shall be charged a service fee**
- Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay shall be imposed. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of contract, the Procuring Entity may rescind or terminate the contract without prejudice to other courses of action and remedies available under the circumstances.
- For goods please indicate brand, model and country of origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate warranty: _____
- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register"


LORETTA G. LICOP
Procurement Officer
Telefax: 5336-8106 to 07 loc. 24052
Email: proc.davecorcoro.dswd4b@gmail.com/ dtcorcoro@dswd.gov.ph

Signature Over Printed Name
(Supplier)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Field Office MiMaRoPa Region

1680 F.T. Benitez corner Malvar Sts., Malate, Manila

Note: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register"

RFQ No 2021-11-1093

Date: _____ (should be filled up by suppliers)

MOP: NP-SVP

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 Email Address : _____
 Company TIN : _____
 PhilGEPS Reg. No. : _____

Item No.	Qty.	Unit	Bidder's Specifications	Unit Cost	Total Cost
PRINTING OF ADVOCACY MATERIALS					
1	35	pcs	DESK CALENDAR Size: 8" Width x 7" Height (Stand) 8" Width x 6" Height (Grids/Leaves) Stand: Imprint Graphic/Pictures and Texts (Sides A & B) on Lower Part (i.e. 8"x1") Number of Grids/Leaves: 7 (With Print on Both Sides) 1 Cover Page (Sides A consist of Graphics and Texts) 12 Months - 1 Page (1 Month and Colored Graphics) Color: FULL Color Binding: Wire-o Hole Punching Paper: Board Matte (Stand) C2S 160 lbs. Matte (Cover and Page) C2S 160 lbs. Matte (Grids/Leaves)		
2	30	pcs	RAGLAN SHIRT WITH PRINT 60% Cotton, 40% Polyester 200gsm CVC Cotton 100% Ring Spun Cotton Two-Toned Shirt (White and Royal Blue) Unisex Size (From Small to XL)		
3	30	pcs	UMBRELLA 3-Folds Umbrella, Automatic With Silver Coating for UV Protection Size: 21.5" x 8" Color: Black Material: Polyester, Nylon Printing: Silk Screen, Logos will Printed on the 4th and 8th Panels Packaging: Individually Pack of Cover		
4	30	pcs	TUMBLER Type: Insulated Vacuum Flask Color: Blue Size: 500ml Print: Full Color Print		
5	30	pcs	DUFFEL BAG WITH PRINT Color: Grey Material: Tear and Water Resistant Nylon Lining Material: Polyester Length: 37cm/14.57"; Width: 20cm/7.78cm"; Height: 22cm/8.66" Shoulder Strap: Adjustable/Detachable *****NOTHING FOLLOWS***** Delivery Place: DSWD FIELD OFFICE MIMAROPA 1680 F.T. Benitez St., cor. Malvar St., Malate, Manila Delivery Date: 15 days Upon Receipt of Approved Final Layout	Note: Please specify brand/ model/ origin Please fill up the space for Bidder's Specification "Failure to indicate information could be basis for non-compliance."	
			PAGE 1 OF 1		
			Total Approved Budget for the Contract: Php 104,200.00		

PURPOSE: PRINTING AND DELIVERY OF ADVOCACY MATERIALS TO BE USED FOR THE REGIONAL CHILDREN'S MONTH CELEBRATION 2021

PR No.: 2021-11-1093

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O.) at DSWD FO MIMAROPA Region, Procurement Unit within three (3) days from the date advance copy was served thru fax. FAILURE to show up and sign the original P.O. means the bidder is not interested and will be ground for suspension or blacklisting in DSWD's future biddings.

LORETTA G. LICOP
 Procurement Officer
 Telefax: 5336-8105 to 07 loc. 24052

 (Signature over printed name)
 Supplier

VAT
 Non-VAT

DESK CALENDAR LAYOUT

Department of Social Welfare and Development
MIMAROPA REGION

COUNCIL FOR THE WELFARE OF CHILDREN

Regional Sub-Committee for the Welfare of Children - MIMAROPA Region

JANUARY

S	M	T	W	T	F	S
			01	02	03	04
05	06	07	08	09	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUTISM AWARENESS MONTH

FEBRUARY

S	M	T	W	T	F	S
						01
02	03	04	05	06	07	08
09	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

Adoption Conscience Week
Pagmamahal Patagaynapi, legal na Pag-Hampag Atong Eatin' (The Nurturing of the Family)

MARCH

S	M	T	W	T	F	S
01	02	03	04	05	06	07
08	09	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Protection and Gender-Fair Treatment of the Girl Child Week
(Week 4)

APRIL

S	M	T	W	T	F	S
			01	02	03	04
05	06	07	08	09	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		



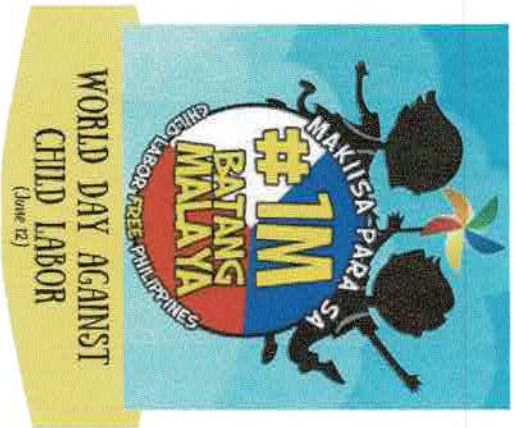
MAY

S	M	T	W	T	F	S
					01	02
03	04	05	06	07	08	09
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						



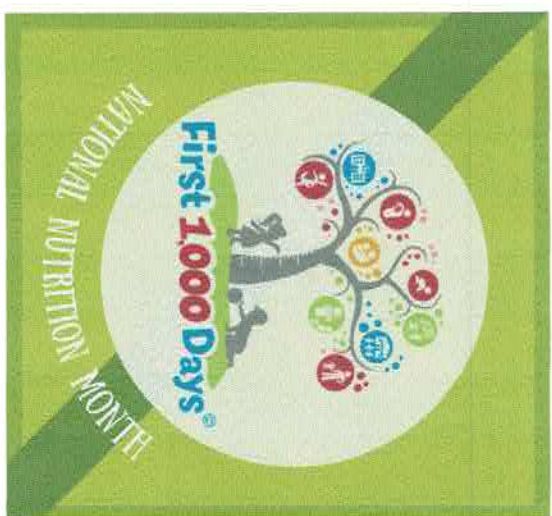
JUNE

S	M	T	W	T	F	S
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				



JULY

S	M	T	W	T	F	S
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19	20	21	22	23	24	25
26	27	28	29	30	31	



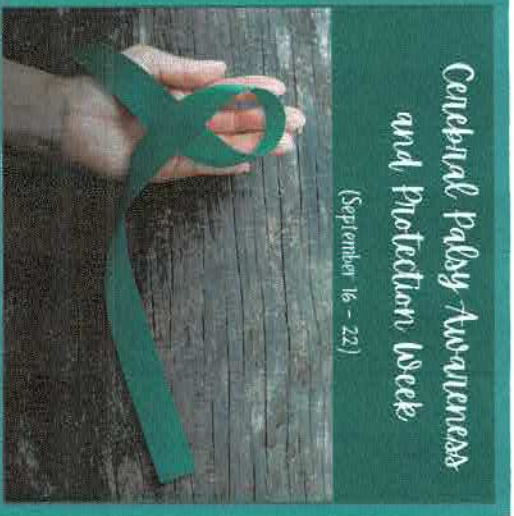
AUGUST

S	M	T	W	T	F	S
						01
02	03	04	05	06	07	08
09	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					



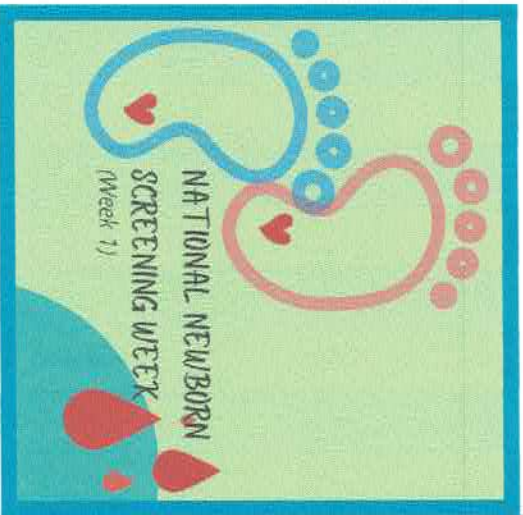
SEPTEMBER

S	M	T	W	T	F	S
		01	02	03	04	05
06	07	08	09	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			



OCTOBER

S	M	T	W	T	F	S
				01	02	03
04	05	06	07	08	09	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31



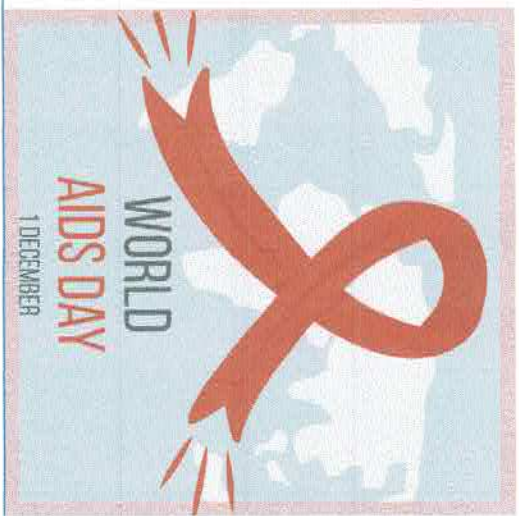
NOVEMBER

S	M	T	W	T	F	S
01	02	03	04	05	06	07
08	09	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					



DECEMBER

S	M	T	W	T	F	S
		01	02	03	04	05
06	07	08	09	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		



Raglan Shirt Layout #2
FRONT Design



Back Design
**For demonstration purposes only. Sleeves color will be royal blue.*



- Specs:**
- 60% Cotton, 40% Polyester
 - 200gsm CVC Cotton
 - 100% Ring Spun Cotton
 - Two-toned shirt (white and royal blue)
 - Unisex Sizing

PROPOSED SHIRT LAYOUT



2nd set of logos →

Specs:
Automatic 3 Folds Umbrella
With silver coating for UV protection
Size: 21.5" x 8"
Color: Black
Material: Polyester, Nylon
Printing: Silk screen; Logos will be printed on the 4th and 8th panels
Packaging: Cover



PROPOSED LAYOUT

FRONT



BACK



Tumbler Specifications
Specifications:
Type: Insulated Vacuum Flask
Color: Blue
Size: 500ml
Print: Full color print

PROPOSED LAYOUT

Product details



Smooth zipper



Hardware design



Comfortable widened shoulder strap



- Color: Grey
- Material: Nylon
- Lining Material: Polyester
- Length: 37cm/14.57"

- Width: 20cm/7.87"
- Height: 22cm/8.66"
- Shoulder Strap: Adjustable/Detachable
- [Conversion: 1cm=0.3937 inch, 1inch=2.54 cm]



PROPOSED LAYOUT